



Tel. 709-453-7226
1 Old Trout River Road,
Shoal Brook, NL A0K1K0
info@grosmorneinn.com

Job Description: Housekeeping

ABOUT US

Gros Morne Inn

In the heart of Gros Morne National Park our boutique Inn overlooking Bonne Bay provides all the amenities for a one-of-a-kind getaway. Our eco lodge located at the foot of the Tablelands and nestled among the trees is a one-of-a-kind retreat for those looking to relax and take in all that Gros Morne and the local communities have to offer. We believe in looking after our environment and reducing our energy use, waste consumption and supporting the local communities. Treating our guests like family and paying attention to details allows for your experience to be memorable and our staff are a big part of that.

ABOUT YOU

Are you looking for an exciting opportunity to work with an amazing team in a beautiful location? Do you enjoy making guests stay memorable and enjoyable? We are looking for both full-time and part-time housekeeping staff. Our ideal candidate brings a high standard of service quality, great time management skills, is organized and enjoys working with people. If this sounds like you apply today!

POSITION RESPONSIBILITIES

- Cleaning guest rooms mid-stay and after departure
- Communicates with the front desk on check in-check out times of guests
- Making beds
- Replacing dirty linens and towels
- Restocking guest room amenities like toiletries, drinking glasses, and notepads
- Restock mini-fridge
- Removing garbage, recycling, and room service trays
- Picking up and returning valet laundry items

- Handling guest valet laundry and dry cleaning within the agreed-upon timeframe
- Perform a check on all room appliances to ensure they are in good working condition
- Adjust furniture, desk items, and appliances when necessary
- Dust furnishings and walls and remove marks from them
- Carry out floor care duties in the hallway and guest rooms, and vacuum
- Organizing and stocking housekeeping carts/closets
- Notifying the maintenance department about broken appliances, old light bulbs, or damage
- Provide an immediate report of any safety hazards, injuries, maintenance problems, or accidents to the supervisor
- Upholding the hotel's confidentiality and security standards
- Respecting "do not disturb" signs and the guest's privacy
- Adhere to all safety, security, and company procedures and policies
- Cleaning public spaces like lobbies, restaurants, and meeting rooms
- Cleaning back-of-house areas like office and employee changing rooms
- Cleaning stairways, hallways, entrances
- Emptying garbage cans in public areas
- Reporting broken items to the maintenance department
- Sorting, washing, drying, folding, ironing, and organizing all hotel laundry, which can include towels, sheets, bathrobes, napkins, tablecloths, uniforms, and more
- Removing linen that has stains or holes
- Operating washing and drying machines
- Mixing and measuring soaps, detergents, and cleaning products

TERMS OF EMPLOYMENT AND BENEFITS

- Wage to be negotiated (based on experience)
- Seasonal Full Time or Part Time Hours
- Required to be onsite May - Oct
- 1-year contract with possibility of extension
- Options for staff housing
- Living and working in a beautiful national park
- Staff discounts on food and drinks

LOCATION: Gros Morne Inn, Shoal Brook, Newfoundland (required).

Please email your resume to info@grosmorneinn.com

We are an equal opportunity employer.

Language:

- English (Required)
- French and or German an asset